



Price: ` 1

## Change of Occupier Application Form

Factory Registration Number\*: \_\_\_\_\_

### Service specific Details:-

Type of Change\*:  occupier

### Occupier Details:-

Aadhaar Card No: \_\_\_\_\_ Full Name\*: \_\_\_\_\_

Date of Appointment\*: (DD/MM/YYYY): \_\_\_\_\_

Name of Outgoing occupier\*: \_\_\_\_\_ Reason for Change: \_\_\_\_\_

Mobile No\*: \_\_\_\_\_ Email Id: \_\_\_\_\_

Factory Type\*:  Hazardous  Non Hazardous Pan card No: \_\_\_\_\_

Firm Type\*:  partnership firm  company firm  proprietary

### Residence Address:-

State \*: \_\_\_\_\_ District \*: \_\_\_\_\_ Mandal\*: \_\_\_\_\_

Village/Ward\*: \_\_\_\_\_ Locality/Land Mark\*: \_\_\_\_\_

Door No\*: \_\_\_\_\_ Pin code\*: \_\_\_\_\_

### Permanent Address:-

District \*: \_\_\_\_\_ Mandal\*: \_\_\_\_\_ Village/Ward\*: \_\_\_\_\_

Locality/Land Mark\*: \_\_\_\_\_

Door No\*: \_\_\_\_\_ Pin code\*: \_\_\_\_\_ Delivery Type\*:  Manual  Local  Non-Local

### Authorized Details:-

Authorized person Name\*: \_\_\_\_\_

Relation\*: \_\_\_\_\_

Employ Id Relation: \_\_\_\_\_

Designation: \_\_\_\_\_

### Document List:-

If Firm Type Partnership firm

- 1) Application Form\*
- 2) Factory License
- 3) Pan Card of organization/Aadhar Card of the occupier
- 5). Copy of partnership deed\*
- 6). Copy of registered sale deed/lease deed



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**If Firm Type Company firm**

- 1). Application Form\*
- 2). Factory License
- 3). Pan Card of organization/Aadhar Card of the occupier
- 4). Board Resolution
- 5). list of director with residential address signed by the company secretary\*
- 6). Board of director's resolution for nomination of occupier signed by the company secretary\*
- 7). form no 32 under companies act/DIR 12\*

**If Firm Type Proprietor firm**

- 1). Application Form\*
- 2). Factory License
- 3). Pan Card Scan Copy
- 4). copy of registered sale deed/lease deed\*

**Applicant's Signature**